

# Homework STYLE GUIDE

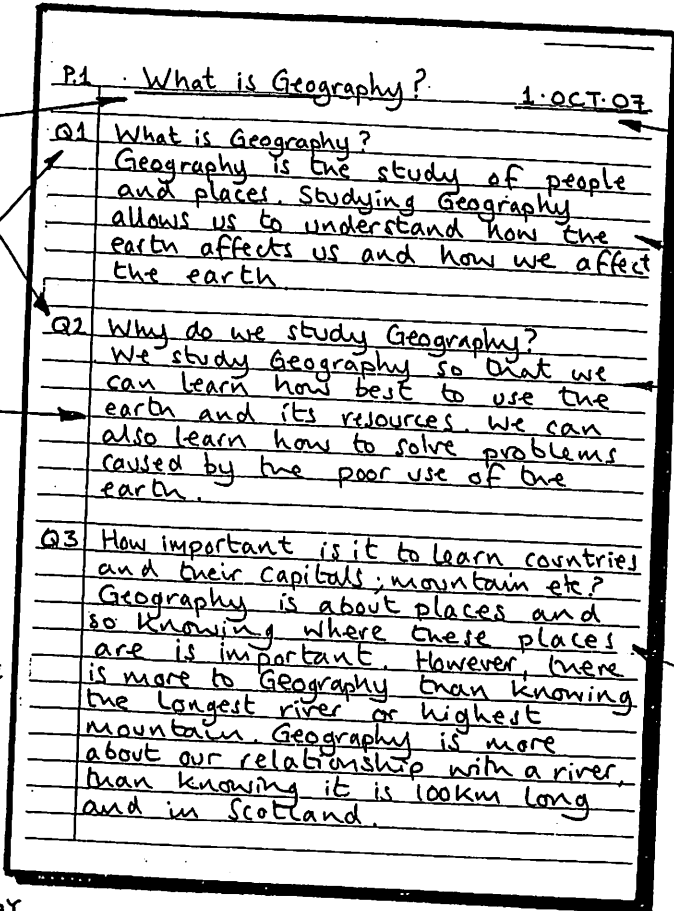
# GEOGRAPHY

J.C. - OCTOBER - 2007

① The title/topic is written neatly and underlined.

② Question numbers are written in the margin.

③ There is a ruled margin.



④ The date is written neatly and is underlined.

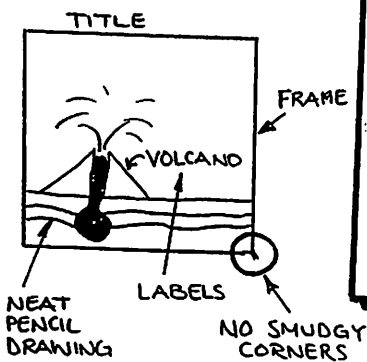
⑤ Full sentences are used.

⑥ Handwriting is neat and clear. (Mistakes) Mistakes are crossed out neatly.

⑦ Punctuation

- Question marks - ?
- Commas - ,
- Full Stops - .
- Person, Place or Thing  
↳ CAPITAL LETTER  
e.g. Scotland
- Capital letter at the beginning of a sentence

## DIAGRAMS



## ALWAYS

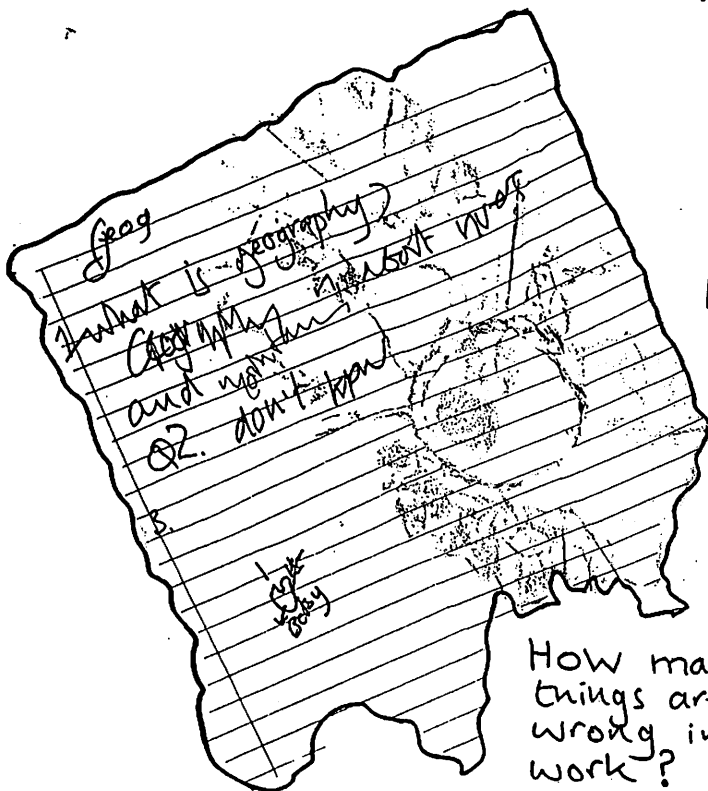


- Spend enough time on your homework;
- Do your homework in a well ventilated room free from distractions;
- Redo your work if the standard is not high;
- Have your homework in class when it is due.

## NEVER



- Rush your homework;
- Do your homework while watching TV; eating your dinner; last thing at night; or just before assembly;
- Hand in crumpled, torn or scribbled work.



How many things are wrong in this work?